

A MEETING of the CHAMBERS INSTITUTION TRUST will be held VIA MICROSOFT TEAMS on
WEDNESDAY, 29 NOVEMBER 2023 at 5.00 pm

N. MCKINLAY,
Director Corporate Governance,

20 November 2023

BUSINESS		
1.	Welcome and Introductions	
2.	Apologies for Absence	
3.	Order of Business	
4.	Declarations of Interest	
5.	Minute (Pages 3 - 4) Consider Minute of 27 September 2023. (Copy attached.)	2 mins
6.	Beneficiaries Group Update An update from the meeting on 28 November 2023.	10 mins
7.	Condition Survey Update	10 mins
8.	Any Other Items Previously Circulated	
9.	Any Other Items Which The Chairman Decides Are Urgent	
10.	Date of Next Meeting The next meeting was scheduled for 24 January 2024.	
11.	Private Business Before proceeding with the private business, the following motion should be approved:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the relevant paragraphs of Part 1 of Schedule 7A to the	

	aforementioned Act.”	
12.	Private Minute (Pages 5 - 6) Consider the Private Minute from the meeting of 27 September 2023. (Copy attached.)	2 mins
13.	Daylight Projector (Pages 7 - 8) Consider quotation for supply and installation of a daylight projector. (Copy to follow.)	5 mins
14.	Burgh Hall Curtains (Pages 9 - 10) Consider quotation for supply and installation of window curtains. (Copy attached.)	5 mins
15.	Page\Park Burgh Hall Mezzanine Study and future engagement to be considered.	10 mins
16.	Burgh Hall Acoustics Report (Pages 11 - 14) Consider report and costs for installation of acoustic panels. (Copy attached.)	10 mins

NOTES

- 1. Timings given above are only indicative and not intended to inhibit Members' discussions.**
- 2. Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.**

Membership of Committee:- Councillors R. Tatler (Chairman), D. Begg, M. Douglas, J. Pirone, E. Small and V. Thomson; S. Coe

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